Town of Chouteau Board of Trustees

Regular Board Meeting

November 12, 2024

Following the PWA Meeting at 6:00 p.m.

MINUTES:

1. The mayor called the meeting to order with roll call at 7:26 pm.

Present: Lane, Grossman, Dannels, Couch, Cunningham

2) Motion made by Cunningham and seconded by Lane to accept the Consent Agenda:

October 2024 Purchase Orders and Encumbrances

October 2024 Payroll Report

October 2024 Financial Report

October 2024 Board Minutes

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

3) No Discussion or action to remove any consent agenda item(s).

4) No Unscheduled public appearances.

5) Cunningham made the motion with Grossman seconding to approve option 3 of the Proposed 2025 Renewal Medical Plan with Blue Cross Blue Shield with GAP, Dental Option 1 and max rollover of 2,000.00,Vision Renewal Plan with Guardian and Life Insurance Plan with Mutual of Omaha.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

6) Motion made by Cunningham and seconded by Lane to approve Resolution 2024-5 calling for the Regular Municipal General Election in 2025 for Ward Two (2), Ward Four (4) and Town Clerk- Treasurer for term expiring 2028.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

7) Motion made by Cunningham and seconded by Couch to approve Ordinance 2024-1, amending the Employee Retirement System, Defined Benefit Plan for Retirees for the Town of Chouteau & Chouteau Public Works Authority.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

8) Cunningham made the motion with Lane seconding to approve the Town of Chouteau Schedule Board of Trustees Regular Meetings for the 2025 Calendar Year. December 9,2025 will be on Tuesday. The court will begin starting at 4:00.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

9) Motion made by Cunningham and seconded by Couch to approve the Town of Chouteau 2025 Schedule of Holidays.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

10) Cunningham made the motion with Couch seconding to have the Christmas Party as a luncheon with a taco bar on Dec. 18, 2025 ,for employees and board only. Not to exceed $3,000.00, split between town and PWA.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

11) Motion made by Cunningham and seconded by Lane for Christmas Bonuses to be $500.00 for full-time employees and $250.00 for part time employees.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

12) Cunningham made the motion with Grossman seconding to approve the Library’s Board Meeting dates for the 2025 calendar year.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

13) Motion made by Cunningham and seconded by Dannels to approve the library’s 2025 Schedule of Holidays.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

14) Discussion and possible action to approve spending up to $10,000.00 on repairs to the Dog

Pound. Funds to be paid out of Town General Maintenance/Supplies. Tabled

15) Cunningham made the motion with Lane seconding to enter executive session at 7:37 pm for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, discipling or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)

1. Hire Travis Goss as a Full-time Police Officer. Starting rate of pay, $19.00 per hour with an effective start date upon successfully passing Police Pension Physical
2. Termination of Denver Cargill from the Chouteau Police Dept., effective immediately

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

16) Motion made by Cunningham and seconded by Grossman to return to regular session at 8:05 pm.

NO ACTION TAKEN IN EXECUTIVE SESSION

17) Discuss, possibly act on items discussed in Executive Session:

1. Cunningham made the motion with Grossman seconding to hire Travis Goss as a Full-time Police Officer. Starting rate of pay, $19.00 per hour with an effective start date upon successfully passing Police Pension Physical. Possibly by November 25, 2025.

Vote: Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

1. Discussion and possible action on the termination of Denver Cargill from the Chouteau Police Dept., effective immediately. Resigned-No action taken.

18) Police Chief Report

19) Code Enforcement Report

20) Fire Chief Report

21) Attorney’s Report.

22) No action on the mayor’s report.

23) No New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).

24) Motion made by Cunningham and seconded by Grossman to adjourn at 8:18 pm.

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Dawn Posey, Clerk/Treasurer Brenda Cunningham, Mayor